

# What do I do when I'm Absent

## 1. Read the class Blog!

- a. You always miss something including missed time on projects
- b. Recommend trying to work on missed work at home as much as possible to stay caught up.
  - i. Worksheets and notes are always posted on the blog
    1. Don't have a printer? Just come up with your own creative way of making it on your own (Ms. Schmit is more interested in you doing the content rather than on a specific paper)
- c. If you need to be in the studio to make up missed time, you can come in during Enrichment time or 30 minutes before school starts. If those times don't work then talk with Ms. Schmit

## 2. You have a week to make up whatever missed

- a. When you get work made up: submit it for the Daily Work Assignment you were absent for.
  - i. Why? This helps track making up seat time throughout the year so you don't have to stress about the "10 day rule" for absences at the end of the year because you can demonstrate you've already made up the time!
- b. If you are absent for extended period of time: email Ms. Schmit! She'll be happy to help you come up with an alternative way of getting caught up.